



DISTRICT ACADEMIC SENATE

AGENDA

TUESDAY NOVEMBER 14TH, 2023

4:00 p.m. – 5:00 p.m.

In-person meeting in Room 112 Multi-Purpose Room at District Office

Meeting is also accessible via Zoom: <https://sjeccd-edu.zoom.us/j/81959661493>

PRESIDENT

Heidi Kozlowski, SJCC Vice-President

EVERGREEN VALLEY COLLEGE

Garry Johnson, EVC Academic Senate President

SAN JOSE CITY COLLEGE

Elena Dutra, SJCC Academic Senate President

VICE-PRESIDENT

Tina Iniguez, EVC Academic Senate Vice-President

Fabio Gonzalez, SJCC Academic Senate Treasurer

TREASURER

Lisa Hays, EVC Academic Senate Treasurer

Banh, Phuong (Emily), EVC At-Large

I. CALL TO ORDER

II. ADOPTION OF AGENDA (3 minutes)

1. Addition/Deletion/Corrections
2. Approval of Agenda

III. APPROVAL OF MINUTES (3 minutes)

1. May 9th, 2023 Minutes
2. October 10th, 2023 Minutes

IV. PUBLIC COMMENTS (Each public comment is limited to two minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

V. DISCUSSION/INFORMATION ITEMS

1. Future ASCCC Virtual Visits (3 minutes)
2. Shared Governance: Distance Education Faculty Requirements (20 minutes)

3. Shared Governance Concerns: the renaming of District Council as Chancellor's Committee (2 minutes)
4. Planning: Revising DAS Mission and By-Laws in 2023-2024 (*see below*) (5 minutes)
5. the November 2023 Plenary (3 minutes)

VII. REPORTS

- A. Evergreen Valley College Academic Senate: Discussion, Presentations, Action Items (7 minutes)
- B. San Jose City College Academic Senate: Discussion, Presentations, Action Items (7 minutes)
- C. District Academic Senate

VIII. RECOGNITIONS AND ANNOUNCEMENTS (3 minutes)

IX. ADJOURNMENT

CONSTITUTION OF THE SAN JOSE EVERGREEN COMMUNITY COLLEGE DISTRICT ACADEMIC SENATE

ARTICLE I. NAME AND MISSION

Section 1. The name of the representative organization hereby established shall be the San Jose Evergreen Community College District Academic Senate, hereafter called the District Academic Senate.

Section 2. Mission of The District Academic Senate:

A. The District Academic Senate operates pursuant to Title 5, Subchapter 2, Sections 53200 - 53206, California Code of Regulations and Education Code Sections 70900- 70902.

B. The District Academic Senate is comprised of representatives from each of the College Academic Senates within the District. It is recognized as a body through which dialog necessary to the formulation of District policy and recommendations in academic and professional matters may take place, particularly in the following areas (Title V, Section 53200):

BYLAWS OF THE SAN JOSE EVERGREEN COMMUNITY COLLEGE DISTRICT ACADEMIC SENATE

ARTICLE I. POWERS AND RESPONSIBILITIES

The powers of the District Academic Senate shall be the following:

Section 1. To provide coordination among the faculties and Academic Senates of the Colleges within the San Jose Evergreen Community College District.

Section 2. To participate in the formation of policies and procedures in academic and professional matters. Section 3. To support the academic and professional development of a multi-college district. **FURTHERMORE:**

Section 4. The District Academic Senate may accept, with the approval of all college senates, any powers and responsibilities delegated to it by law and by the Board of Trustees. Further, it is recognized as a partner

in developing the policies of participatory governance for the District.

Section 5. The District Academic Senate may accept any powers and responsibilities delegated to it by joint resolution of the Academic Senates of the Colleges.

Section 6. The District Academic Senate and the College Senates may present views and recommendations

to the Chancellor for inclusion in the Board Agenda as information items. The Board of Trustees shall consider and respond to such views and recommendations (Title 5, Section 53200).

ARTICLE II. LIMITATION OF AUTHORITY

Section 1. The District Academic Senate is comprised of representatives from the Academic Senates from the Colleges of the District, and must provide a forum for the expression of concerns from these separate entities. Constituent Academic Senates shall enjoy equality in the deliberative process. On matters of district-wide concern, the voices of Constituent Academic Senates shall be heard as one voice via the District Academic Senate.

Section 2. It is expected that a culture of collegiality will prevail within the District Academic Senate. This Senate will be ruled by the most recent edition of Robert's Rules of Order Newly Revised, unless it conflicts with these bylaws.

Section 3. The District Academic Senate shall serve as the official voice of all faculty of the Evergreen Valley College and San Jose City College on mutually agreed matters. Nothing in this charter shall prevent either of the two colleges of the right to access to the Chancellor or Board of Trustees in matters affecting a single college or when the District Academic Senate refuses action.

ARTICLE III. REPRESENTATION

Section 1. The voting members of the District Academic Senate shall consist of

- Evergreen Valley College Academic Senate President,
- Evergreen Valley College Academic Senate Vice-President,
- Evergreen Valley College Academic Senate Treasure,
- San Jose City College Academic Senate President,
- San Jose City College Academic Senate Vice-President,
- San Jose City College Academic Senate Treasure,
- Plus two additional Academic Senate appointees (one from each college)

Section 2: All meetings of the District Academic Senate, and all committees authorized under District Academic Senate auspices, shall be open to all members of the faculty, the Administration, staff, students, and the public.

Section 3. The District Academic Senate shall hold regular meetings not less than once a month during the full semesters of the academic year. The time and place of regular meetings shall be determined by the District Academic Senate. A quorum of the District Academic Senate will be five members with at least two from each college.

ARTICLE IV. OFFICERS

Section 1. Officers for the District Academic Senate shall include a President, a Vice-President, and a Secretary/Treasurer.

Section 2. The office of the District President shall rotate annually among the colleges. Sitting College Academic Senate Presidents shall not be eligible to serve as President of the District Academic Senate.

Section 3. The Officers and President shall be elected by the District Academic Senate Members at their last meeting in April of each year.

Amended December 13, 2016 2

Section 4. All members of the District Academic Senate shall serve one-year terms with no term limit restrictions.

Section 5. The President of the District Academic Senate may not hold the office of the President of District faculty bargaining unit concurrently.

Section 6. The District Academic Senate President shall:

A. Develop agendas, conduct meetings, and serve as a voting member of the District Academic Senate;

B. Regularly meet with the District Chancellor, with other administrators and staff as needed, and report to the District Academic Senate on relevant issues;

C. Represent, in person or by his/her designee, the DAS before the Board of Trustees on any faculty matter within the purview of the District Academic Senate;

D. Represent the District Academic Senate on any District-wide committees and/or administrative council;

Section 8. The District Vice-President shall:

1. Act in the capacity of the President in any case where the President is unable to serve;
2. Participate with the District Academic Senate President in meetings with the Chancellor of the District, and with others as needed.

Section 9. The District Secretary shall:

- A. Keep minutes of the District Academic Senate meetings. Keep minutes of any general faculty meeting called by the District Academic Senate; maintain a file of all minutes and official documents of the DAS body.
- B. Ensure that all written material be prepared in a timely manner for dissemination at general sessions of the District Academic Senate;
- C. Approved District Academic Senate Minutes shall be publicly posted.

ARTICLE V. DISTRICT ACADEMIC SENATE COMMITTEES

Section 1. The District Academic Senate shall create such District Standing Committees, as it deems necessary for the fulfillment of its role in the governance of the District.

ARTICLE VI. BY-LAWS AND AMENDMENTS

Amended December 13, 2016 3

Section 1. Upon the consent of the College Academic Senates in the District, any article or section of this Constitution and or bylaws may be amended.

Section 2. Amendments may be proposed by any College Academic Senate in the District.

Section 3. The By-Laws shall be amended by six members of the District Academic Senate.

ARTICLE VII. EFFECTIVE DATE

Section 1. This District Academic Senate Constitution will take effect **immediately** upon the approval of this **constitution and bylaws** by the Academic Senates of the San Jose City College and Evergreen College.

