



## **D I S T R I C T   A C A D E M I C   S E N A T E**

**APPROVED MINUTES**

**FEBRUARY 14, 2023**

**4:00 p.m. – 5:00 p.m.**

**On Zoom**

**DAS Members Present:** Emily Banh, Elena Dutra, Fabio Gonzalez, Lisa Hays, Tina Iniguez, Garry Johnson,

**I. Meeting Called to Order** – at 4:13 pm (due to confusion with accessing Zoom link)

**II. ADOPTION OF AGENDA**

--Approved with 1 additional item (from F. Gonzales) --Free tuition for the next academic year 2023-2023 (Gonzales moved/Iniguez seconded)

**III. APPROVAL OF MINUTES –**

- November 8, 2022 –approved
- December 13<sup>th</sup>, 2022 –approved

**IV. PUBLIC COMMENTS – N/A**

**V. INFORMATION/DISCUSSION ITEMS**

-E. Banh introduced Lisa Hay, EVC Senate Treasurer, who’s replacing Laura Garcia. E. Banh also informed DAS members that SJCC’s representation on DAS needs a fourth member.

1. Debriefing of the first District Policy Committee (DCP)

- E. Banh reported that the PCP had their first meeting on Feb. 13<sup>th</sup>, completed reviewing:
  - 3 board policies: BP 7100 - Commitment to Diversity, 7110 - Delegation of Authority, 7130 – Compensation
  - 7 administrative procedures: AP 7100 – Commitment to Diversity AP 7110 “Delegation of Authority for Human Resources, AP 7125 - Verification of Eligibility for Employment, AP 7126 - Applicant Background Checks, AP 7130a – Compensation, AP 7145 - Personnel Files, AP 7150 – Evaluation, AP 7160 - Professional Development
  - AP 7211 - FSAs, Minimum Qualifications, and Equivalencies – in progress
- Next DPC meeting on Feb. 24<sup>th</sup>: finish reviewing all BPs & APs of Chapter 7 - Human Resources

- E. Dutra called DAS members' attention to a piece of information she heard from an SJCC administrator that a change in AP 7120 last September says that faculty could no longer elect a faculty to chair the screening committee and that it's automatically the administrator's role to chair a screening committee.
- G. Johnson stated that if that was the case, that change in AP 7120 would have passed by board members in September. He checked September 2022 board agenda on board.doc and reported that AP 7120 was not on the docket. Moreover, EVC just had an ethic studies hiring committee meeting and the chair of that committee is a counseling faculty.
- E. Dutra stated that SJCC VP of Student Affairs, after reaching out District Human Resources, would verify the change in AP 720.
- F. Gonzales shared that prior to the establishment of the District Academic Senate we didn't have a process of reviewing BPs and APs, and it was extremely frustrating. He thanked those who have been involved in this ongoing review process of BPs and APs.

## 2. Review of District Academic Senate (DAS) By-laws, Article III: Representation

E. Banh presented the current bylaws, as published at SJECCD website: A quorum of the District Academic Senate will be 5 members with at least 2 from each college. She shared that it had been challenging to get business done, esp. approving minutes, when we didn't have quorum. Past meetings had five members: 4 from the same college and 1 from the second college, a total of five DAS members in attendance but still didn't meet quorum, per the bylaw. She proposed a change to the current bylaw that quorum will still be 5 members with at least 1 from a second college and not 2. Having quorum facilitates the approval of minutes.

F. Gonzales stated that the intent of the bylaw as written was that there would not be a majority of one college over the other. He acknowledged that it could be tough to meet quorum but didn't want to see one college making decisions on behalf of the other college. He suggested that if the agenda didn't have necessary items, the DAS President could cancel the meeting.

Result of the discussion: no action was taken. Current bylaw of meeting quorum remains.

## 3. Updates of Eastside Expansion Project

G. Johnson reported that Eastside Expansion Project had been shelved. The District did not sign the lease agreement.

## 4. Application of Brown Act rules for March, April, and May DAS meetings

E. Banh asked for clarification: due to evolving changes in Brown Act rules, we have until April 28<sup>th</sup> to be in zoom. Is that right?

G. Johnson: 3 pieces of legislation pending. When reached out to ASCCC, they did not give definitive answers. EVC Senate calibrates moves to be aligned with SJCC Senate in this matter. Chairs of other committees have reported that participation most likely will suffer if we require all members to attend in person and stop zoom meetings to due travel, transportation, having meetings back-to-back. G. Johnson proposed to Area B that we put a resolution forward, stating that our meetings can actually be hybrid so that we don't have to deal with this again. Local senate academic meetings are not quite the same as a community board meetings or meetings

of that nature. As long as we make our meetings accessible and meeting address known the public so that people can participate, then we should be able to do that.

F. Gonzalez: SJCC passed a motion years back that SJCC wanted to accommodate those senators who couldn't attend in person that they could join the senate meetings via phone or be on the call. SJCC Parliamentarian said that was perfectly fine as long as SJCC Senate had established ground rules and passed such a motion. And we did. We can post and have hybrid meetings.

5. District Academic Senate (DAS) Newsletter

E. Banh proposed the idea of having a DAS Newsletter to disseminate information from DAS meeting discussions and highlight statewide senate resolutions and workshops and information on important legislative bills passed and those that are pending. And also to highlight excellent certificate programs from both colleges.

L. Hays asked for clarification about the role and function of DAS.

G. Johnson: Highlighting programs from the colleges is not the role of DAS. It's really the job of the marketing department or the president of the college. DAS is to focus on policies, so if there's a DAS Newsletter, it should focus on the updates of these policies, which can be boring.

F. Gonzales: DAS president gets 60% primary to focus on policies. The other role and function of the DAS is to elevate and support issues that come from Academic Senate of either campus. For example, SJCC had issues with waitlist, while EVC didn't; EVC grappled with the 27-acre issues while SJCC didn't have to. If you have the DAS Newsletter and focus on policies, educate our folks about our board policies, and make it interesting, go for it.

T. Iniguez loves newsletters. Each DAS President has had their own unique contributions to DAS. DAS Newsletter could be this current DAS president's contribution.

6. Free Tuition for 2022-2023

F. Gonzalez advocated for continual support of free tuition. Both colleges have it, and SJCC Senate strongly support it.

**Meeting adjourned at 5:01 p.m.**