



# District Academic Senate Minutes

## Tuesday, March 12<sup>th</sup> 2024 (held at SJCC L-114)

### Present:

Heidi Kozlowski (SJCC District Academic Senate President & SJCC Acting Senate President)  
Garry Johnson (EVC Academic Senate President and District Academic Senate VP)  
Tina Iniguez (EVC Academic Senate VP and District Academic Senate Treasurer)  
Emily Banh (EVC Treasurer)  
Charlie Kahn-Lomax (EVC)  
Fabio Gonzalez (SJCC Academic Senate VP)  
John Banks (SJCC Treasurer)

- I. **Call to Order:** Meeting began at 4:05 PM
- II. **Agenda for 3/12/2024 and Minutes for 2/6/2024** unanimously approved: 1<sup>st</sup>John, 2<sup>nd</sup> Tina

III. **PUBLIC COMMENTS (Each public comment is limited to two minutes)** None

### IV. INFORMATION/ACTION ITEMS

#### 1. NIA updates:

Heidi reported that the SJCC Senate Executive Team was surprised to hear about an MOU on Distance Education between the AFT and HR Vice Chancellor Simmons that goes into effect Fall 2024 and that AFT and Human Resources are currently meeting regarding an MOU on NIAS.

A discussion followed, and it was determined that although we are in support of faculty being paid for coursework and time related to maintaining Distance Education Qualifications, the AFT and Senates need to have better communication and clarity of roles.

We would like, going forward, to see items related to academics and 10 +1 brought to individual Senates as information items followed by action items. Heidi said she would reach out to the AFT and report back to the District Academic Senate.

#### 2. Faculty Equivalency Process Form (Heidi update)

Heidi contacted HR and was told the form is a college form, not a district form, by Elvira Valderrama Rodriguez, Director of Human Resources on 3/11/2024.

Heidi will follow up.

Michael and Fabio brought to our attention that Equivalency Training needs to be reinstated at both colleges. Michael said the training should be on as-needs basis. Charlie remarked she has been trained numerous times for Faculty Equivalency, and it was once a norm.

Garry suggested a Zoom Equivalency Training going over the ASCCC web site for faculty new to the ASCCC Equivalency Handbook who are signing the form.

Garry commented that he has been asked to sign very few Equivalency Forms at EVC. Heidi remarked she has received approx. 20 so far this semester. Garry was surprised to hear this since he has not received any this semester.

3. Summer Classes Maximum Units (district-wide maximum)

A discussion followed that perhaps a common form be used, and that form be the one that EVC developed. EVC did research based on policies of other community college districts regarding determining the maximum of 10 units.

Fabio said he thought the form ought to be brought to SJCC Counseling for approval.

4. Spring Plenary 2024

Heidi reported that there is approximately 1200 left in the DAS budget, enough to perhaps pay for 2 DAS members at 575.00 each according to Concur.

Emily responded that the DAS budget was 4000.00 for the academic year. Heidi said she would go to DO Budget Services to see what funds are left for the Spring 2024 Plenary.

The meeting was adjourned at 5:00 PM when the Zoom abruptly cut out.

