



District Academic Senate Minutes

Tuesday, Oct. 14th, 2025. Room 112, District Office

Present:

John Banks (SJECCD Treasurer & SJCC Academic Senate Treasurer)

Phil Crawford (SJCC Academic Senate): Remote

Grace Estrada (EVC Academic Senate)

Henry Estrada (EVC Academic Senate President)

David Hendricks (SJECCD District Academic Senate President & EVC Academic Senate Treasurer)

Mark Branom (SJECCD Academic Senate VP & SJCC Academic Senate President); Remote

Kelly Nguyen-Jardin (EVC Senate VP) (Remote)

Guests:

Jeremy Brown, SJECCD Vice Chancellor, Educational Services

CALL TO ORDER 4:02

I. ADOPTION OF AGENDA Mark 1st; Grace 2nd

1. Addition/Deletion/Corrections
2. Approval of Agenda

II. APPROVAL OF MINUTES Henry 1st; Grace 2nd

III. PUBLIC COMMENTS (Each public comment is limited to two minutes)

IV. INFORMATION/DISCUSSION ITEMS

1. Program Viability

Both campuses have been wrestling with the issue of program viability. The EVC Senate currently has a taskforce that is discussing APs 4020 and 4021. The taskforce is creating a system to triage programs that may need to be evaluated. The simplest are those programs that have clearly lost their mandate, either due to state or legal action or loss of a target partner program. These can be ended. The more complex cases that require review can be broken down into those that need an expedited review and those that need more complete consideration. The taskforce has consulted and is including the SJCC Academic Senate President as well as VPAA and Dean of STEM. The goal is to create recommendations and procedures that would work for both campuses. Ultimately, both campuses will need to agree to any changes to the APs. Revisions can be brought to the VC of Educational Services.

VC Brown pointed out that the conclusion to any review that results in the end of a program will be controversial and resisted by those who are directly involved in it. Even the best processes cannot avoid resistance. David noted that a clear and fair process is the goal so that any conclusion not be capricious. Jeremy noted that some cases he has seen have dragged on for multiple years.

2. Strategic Enrollment

EVC has created a Strategic Enrollment Management Plan and SJCC had been working one but has stalled it while waiting for direction from the District. The Campus Senate Presidents and the DAS President met with the new Vice Chancellor of Educational Services to discuss creating a comprehensive approach since the issue affects both of the campuses.

VC Brown is creating a District Strategic Enrollment Management Workgroup that includes representatives from faculty, staff, and leadership from both campuses and the District in order to shape a comprehensive plan. The intent is to get a cross-section of voices while keeping the constituency at a manageable size.

The goal of the Workgroup is to provide a framework for helping the campuses understand the District's priorities as well as to promote awareness of the tools available (e.g. data tools). The findings and advice of the Workgroup will also support a revamped institutional Effectiveness Committee.

The ask from the DAS is to help coordinate the leadership from the campuses to identify instructional faculty, non-instructional faculty (counseling and library), and CTE faculty to serve on the Workgroup. The goal is to create the Workgroup this Fall and to produce a draft plan in Spring 2026. The campus Senates will need to identify candidates to serve on the Workgroup. They then can forward the names to VC Brown. The first meeting should take place in mid-November, ideally the week of Nov. 17. Once the constituency of the Workgroup is set up it will be easier to schedule meetings in Spring.

3. AI

Each campus has drafted its own AI statements. The Senates recognize that in addition to pedagogical issues, there are practical issues related to guiding appropriate use as well as providing training on AI tools. The next step will be to merge the work of the campus Senates together.

Grace noted that the EVC DE Committee is drafting an AI survey to get a sense of current knowledge, use, and needs of students, staff, and faculty. There also is interest in creating Communities of Practice to explore current usage and to provide guidance to faculty. There also is a goal of creating something that can go into the catalog. Mark asked to be included in the creation of the survey so that both campuses can benefit.

Henry suggested that there be a faculty taskforce comprised of members of both Senates to discuss the current statements and guidelines for each campus and begin the process of merging them.

4. Area B Meeting/Plenary

With the increasing costs of attending the ASCCC Plenaries, it is difficult to cover the costs for faculty who want to attend. This is limiting access. David asked that both

campus Senates consider issues that are of particular importance so that those who can attend will be aware of issues to watch.

John mentioned a proposed resolution out of Area B that addresses allowing in-person courses to transition to hybrid or online in cases of emergencies. This would be a challenge for lab courses. There are many challenges related to making changes mid-semester.

John asked about the prospect of using one or the other of the campuses to host an Area B meeting.

V. ACTION ITEMS

VI. CONSENT ITEMS

VI. REPORTS

1. Evergreen Valley College Academic Senate

Henry reported that there will be an EVC Senate Retreat on Oct. 17. There will be 2 representatives from the ASCCC. There will be a zoom link for remote attendees, particularly those from SJCC.

2. San Jose City College Academic Senate

Mark reported that one of the SJCC Senators wants to establish a system of Department Coordinators at 30% each. Some Senators advocated for 40%. This would relieve Deans from scheduling obligations and would ensure that functions such as program review and keeping courses up-to-date don't fall through the cracks. The initial presentation will be reformulated as a Resolution at the next Senate meeting. Another concern is about lab courses that are scheduled for Mondays and Fridays. With fewer Mondays and Fridays during the semester due to holidays and PDD, lab courses on those days are unable to provide the same lab opportunities. A Resolution will be presented at the next SJCC Senate meeting.

3. District Academic Senate

David reflected that at recent meetings with the Chancellor and VC of Education Services that there is an emerging theme of looking for commonalities and for open communication. The goal of working together across the campuses to take advantage of efficiencies while still allowing for individual initiatives and emphasis seems to be broadly shared. He also recognized the Chancellor's emphasis on finding opportunities for our students to secure high wage occupations, as opposed to living wage, will serve our students well, particularly given the high cost of living in the Bay Area. He also endorsed the overt statement of District and campus values as a way of being able to measure how well our budgetary priorities match our stated values.

VI. RECOGNITIONS AND ANNOUNCEMENTS (3 minutes)

VII. ADJOURNMENT 5:02pm

Move to adjourn: Henry 1st; Mark 2nd