DISTRICT BUDGET COMMITTEE
MEETING AGENDA
Thursday, September 28, 2023 · 1:30 – 3:00 PM

SJECCD District Office
40 S. Market St., CR112
San Jose, CA 95113

*Please state your name for accurate recording of the minutes.

1.) 1:30-1:35 Call to Order
   - VCAS’ Opening Comments
   E. Chandrasekar
   ACTION

2.) 1:35-1:40 Approval of September 28, 2023 Meeting Agenda
   E. Chandrasekar
   ACTION

3.) 1:40-1:45 Approval of August 31, 2023 Meeting Minutes
   E. Chandrasekar
   ACTION

4.) 1:45-2:05 Fiscal Updates:
   a) EVC
   b) SJCC
   c) Foundation
   d) DS/DW
      o Property Tax Data Point
      o FY 2022-23 Audit Report
   A. Alexander
   C. Hawken
   R. Ledesma
   J. Chesmore
   INFORMATION

5.) 2:05-2:25 DBC Charge, Priorities & Logistics
   E. Chandrasekar
   INFORMATION

6.) 2:25-2:35 DBC Member Survey Feedback
   All
   INFORMATION

7.) 2:35-2:55 Update on Student AR Balances Project
   E. Chandrasekar
   J. Chesmore
   INFORMATION

8.) 2:55-2:59 Future Agenda Items
   All
   INFORMATION

9.) 3:00PM Adjournment
   E. Chandrasekar
   ACTION

DISTRICT BUDGET COMMITTEE MEMBERS

ADMINISTRATORS
CHAIR
Edwin Chandrasekar

BUSINESS OFFICERS (4)
Andrea Alexander, EVC
Christopher Hawken, SJCC
Joseph Chesmore, DO
Deanna Herrera, DO

MSC (2)
Ebonnie Berry, EVC
J. Edward Stevenson, SJCC

STUDENTS (2)
Mark Ilano, EVC
Jocelynn Solorio, SJCC

FACULTY

ACADEMIC SENATE – EVC (2)
Lisa Hays
Garry Johnson

ACADEMIC SENATE – SJCC (2)
Fabio Gonzalez
Judith Bell

ACADEMIC SENATE – DISTRICT (1)
Heidi Kozlowski

AFT 6157 (2)
Steven Mentor
Philip Hu

CLASSIFIED

CSEA 363 (4)
Abeer AbdelHalim
Andrea Lopez
Dan Hawkins
Vacant

CLASSIFIED SENATE - SJCC (2)
Yesenia Ramirez
Angela Gullerud

CLASSIFIED SENATE – EVC (2)
Vicki Brewster
Bianca Lopez

Recorder: Shana Carter
## District Budget Committee meeting schedule FY 2023-24

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<th>DBC Meeting</th>
<th>Budget Report</th>
<th>BOT Meeting</th>
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<tr>
<td>8/31/23</td>
<td>Adopted, FY 2023-24</td>
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<td>9/28/23</td>
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<td>10/26/23</td>
<td>Q1</td>
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<td>2/1/24</td>
<td>Q2</td>
<td>2/13/24</td>
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<td>2/29/24</td>
<td>Spring Budget Study Session brainstorm</td>
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<td>3/21/24</td>
<td>Spring Budget Study Session + Q3 preliminary</td>
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<tr>
<td>4/25/24</td>
<td>Tentative Budget brainstorm + Q3 final</td>
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<td>5/16/24</td>
<td>Tentative, FY 2024-25</td>
<td>6/11/24</td>
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OVERVIEW

The District Budget Committee (DBC) serves as a Chancellor’s advisory committee and is also advisory to the District Council (DC) on fiscal matters pertaining to the district planning process. It has the responsibility for coordinating budget planning in a manner that assists the district in maximizing its fiscal resources in the pursuit of the district’s mission. The committee’s responsibilities include, but are not limited to:

- Establish an annual budget planning calendar;
- Review State budget actions by the Governor, Legislature, and the State agencies, and propose, when appropriate, institutional positions on funding issues for consideration by the DC and the Chancellor to convey to the State during annual budget development;
- Recommend district fiscal priorities;
- Review and recommend district procedures for the distribution of funds between the campuses, district office and other district operations;
- Inform the district community on overall budget matters, including the identification of key indicators of the district’s economic health;
- Evaluate the fiscal impact of proposed institutional plans and other policy-level actions;
- Review college initiatives when they have a significant impact on the district as a whole;
- Identify patterns of change in the district’s operating environment that may have a significant impact on budget planning or fiscal operations;
- Identify potential areas for analysis on cost savings or effective use of resources;
- Participate in the design and implementation of plans for acquiring additional district resources;
- Advise the Chancellor and the DC in fiscal matters affecting the district as a whole; inform the district community of any such matters.