

DISTRICT BUDGET COMMITTEE  
MEETING AGENDA

Thursday, September 28, 2023 · 1:30 – 3:00 PM

**SJECED District Office**  
40 S. Market St., CR112  
San Jose, CA 95113

[Zoom Link](#)

**\*Please state your name for accurate recording of the minutes.**

1.) 1:30-1:35	Call to Order -VCAS' Opening Comments	E. Chandrasekar	<b>ACTION</b>
2.) 1:35-1:40	Approval of September 28, 2023 Meeting Agenda	E. Chandrasekar	<b>ACTION</b>
3.) 1:40-1:45	Approval of August 31, 2023 Meeting Minutes	E. Chandrasekar	<b>ACTION</b>
4.) 1:45-2:05	Fiscal Updates: a) EVC b) SJCC c) Foundation d) DS/DW o Property Tax Data Point o FY 2022-23 Audit Report	A. Alexander C. Hawken R. Ledesma J. Chesmore	INFORMATION
5.) 2:05-2:25	DBC Charge, Priorities & Logistics	E. Chandrasekar	INFORMATION
6.) 2:25-2:35	DBC Member Survey Feedback	All	INFORMATION
7.) 2:35-2:55	Update on Student AR Balances Project	E. Chandrasekar J. Chesmore	INFORMATION
8.) 2:55-2:59	Future Agenda Items	All	INFORMATION
9.) 3:00PM	Adjournment	E. Chandrasekar	<b>ACTION</b>

**DISTRICT BUDGET COMMITTEE MEMBERS**

**ADMINISTRATORS**

**CHAIR**

Edwin Chandrasekar

**BUSINESS OFFICERS (4)**

Andrea Alexander, EVC  
Christopher Hawken, SJCC  
Joseph Chesmore, DO  
Deanna Herrera, DO

**MSC (2)**

Ebonnie Berry, EVC  
J. Edward Stevenson, SJCC

**STUDENTS (2)**

Mark Ilano, EVC  
Jocelynn Solorio, SJCC

**FACULTY**

**ACADEMIC SENATE – EVC (2)**

Lisa Hays  
Garry Johnson

**ACADEMIC SENATE – SJCC (2)**

Fabio Gonzalez  
Judith Bell

**ACADEMIC SENATE – DISTRICT (1)**

Heidi Kozlowski

**AFT 6157 (2)**

Steven Mentor  
Philip Hu

**CLASSIFIED**

**CSEA 363 (4)**

Abeer AbdelHalim  
Andrea Lopez  
Dan Hawkins  
Vacant

**CLASSIFIED SENATE - SJCC (2)**

Yesenia Ramirez  
Angela Gullerud

**CLASSIFIED SENATE – EVC (2)**

Vicki Brewster  
Bianca Lopez

Recorder: Shana Carter

District Budget Committee meeting schedule FY 2023-24

<b>DBC Meeting</b>	<b>Budget Report</b>	<b>BOT Meeting</b>
8/31/23	Adopted, FY 2023-24	9/12/23
9/28/23		
10/26/23	Q1	11/14/23
11/16/23		
12/14/23		
2/1/24	Q2	2/13/24
2/29/24	Spring Budget Study Session brainstorm	
3/21/24	Spring Budget Study Session + Q3 preliminary	3/26/24
4/25/24	Tentative Budget brainstorm + Q3 final	5/14/24
5/16/24	Tentative, FY 2024-25	6/11/24

## OVERVIEW

The District Budget Committee (DBC) serves as a Chancellor's advisory committee and is also advisory to the District Council (DC) on fiscal matters pertaining to the district planning process. It has the responsibility for coordinating budget planning in a manner that assists the district in maximizing its fiscal resources in the pursuit of the district's mission. The committee's responsibilities include, but are not limited to:

- Establish an annual budget planning calendar;
- Review State budget actions by the Governor, Legislature, and the State agencies, and propose, when appropriate, institutional positions on funding issues for consideration by the DC and the Chancellor to convey to the State during annual budget development;
- Recommend district fiscal priorities;
- Review and recommend district procedures for the distribution of funds between the campuses, district office and other district operations;
- Inform the district community on overall budget matters, including the identification of key indicators of the district's economic health;
- Evaluate the fiscal impact of proposed institutional plans and other policy-level actions;
- Review college initiatives when they have a significant impact on the district as a whole;
- Identify patterns of change in the district's operating environment that may have a significant impact on budget planning or fiscal operations;
- Identify potential areas for analysis on cost savings or effective use of resources;
- Participate in the design and implementation of plans for acquiring additional district resources;
- Advise the Chancellor and the DC in fiscal matters affecting the district as a whole; inform the district community of any such matters.