

FWS Student Assistant (\$15.25 effective January 1, 2020)

This is a Federal Work Study position for student employment.

## DUTIES

Duties are those which may be learned by an individual with limited or no previous knowledge or experience in the work assignment. Under supervision and after training, performs any of a variety of clerical, manual or tutoring duties in an assigned campus department, program or off-campus community service agency. Works under close supervision and receives training on the job.

## QUALIFICATIONS

Education: Completion of high school graduation or equivalent.

Experience: No experience required.

Ability to:

Read, write and speak at a level required for successful job performance.

Understand and carry out written and oral directions.

After training learn basic job routines, learn to operate tools and equipment accurately and safely.

Work cooperatively with others.

## Governing Board

Mayra Cruz • Maria Fuentes • Wendy Ho • Jeffrey Lease • Craig Mann • Karen Martinez • Rudy Nasol