

**San Jose/Evergreen Community College District  
OBSERVATION FORM FOR ONLINE FACULTY**

**FACULTY MEMBER'S NAME:** \_\_\_\_\_

**Course:** \_\_\_\_\_

**Date of Observation:** \_\_\_\_\_

**RATING SCALE:**

1. Distinguished    2. Proficient    3. Needs Improvement    4. Unsatisfactory    5. Not observed/Not applicable

**JOB PERFORMANCE:**

**Online Faculty**

	<b>RATING</b>	<b>COMMENTS</b>
1. Demonstrates current knowledge of the subject material.		
2. Adheres to the course outline or content.		
3. Employs effective teaching methodologies and materials consistent with online/hybrid instruction.		
4. Teaches at an appropriate level for the course.		
5. Presents online course content clearly, concisely and effectively.		
6. Maintains student-faculty relationship conducive to learning.		
7. Promotes student opportunities for questions about course content.		
8. Initiates and maintains regular effective contact with the class.		
9. Communicates expectations that are well-defined regarding student and participation in the course.		
10. Demonstrates sensitivity in working with diverse students of diverse racial and ethnic backgrounds, sexual orientation, and disabilities.		

**Evaluator:** \_\_\_\_\_

**Date:** \_\_\_\_\_

TA'd 2/26/16