

**San Jose-Evergreen Community College District**  
**SUMMARY EVALUATION ADJUNCT FACULTY**

Faculty Member: \_\_\_\_\_

Date of Hire: \_\_\_\_\_

Evaluation Period: \_\_\_\_\_

**NOTE: Any rating of "Needs Improvement" or "Unsatisfactory" must be accompanied by all documentation that was used to arrive at such rating.**

Reviewed recommendation(s) from previous evaluation(s), if applicable. Yes ( ) No ( )

Indicate recommendations in the following areas:
<p>A. Demonstrated proficiency in subject matter and/or area of responsibility:            ___ Distinguished   ___ Proficient   ___ Needs Improvement   ___ Unsatisfactory</p> <p>B. Communicates well with students:            ___ Distinguished   ___ Proficient   ___ Needs Improvement   ___ Unsatisfactory</p> <p>C. Overall Evaluation:            ___ Distinguished   ___ Proficient   ___ Needs Improvement   ___ Unsatisfactory</p>

\_\_\_ **Granted SRP at EVC or SJCC (circle one) on this date:** \_\_\_\_\_

\_\_\_ **Seeking SRP at EVC or SJCC (circle one) ; currently in 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> semester**

\_\_\_ **No SRP**

Complied with self-evaluation component.

**Signatures**

Peer Evaluator: \_\_\_\_\_  
type/print name
signature
date

Immediate Administrator/Designee: \_\_\_\_\_  
type/print name
signature
date

**To Adjunct Faculty: Evaluations are filed in the adjunct faculty's personnel file maintained in the Office of Academic Support/Services. When derogatory information appears in an evaluation, Section 6.4 of the Collective Bargaining Agreement provides that the information shall not be entered or filed in the faculty member's personnel file until he/she is given written notice and an opportunity to review and comment thereon. Such review shall take place during normal business hours, and the employee shall be released from duty for this purpose without salary reduction. Please sign below acknowledging that you have the right to attach your response to derogatory statements within ten working days.**

Adjunct Faculty's Signature of Acknowledgement: \_\_\_\_\_

Adjunct Faculty's Comments: (A separate sheet may be used)

\_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_