



SAN JOSÉ · EVERGREEN

Community College District

District Strategic Plan Task Force – Purpose Statement

Revised May 13, 2025

Background

The District Strategic Plan Task Force (DSPTF) was formed during Phase 1 of the District Strategic Planning Project between November 2024 and March 2025. The DSPTF is composed of students, faculty, classified staff, and administrators from across the San Jose Evergreen Community College District (SJECCD), including Evergreen Valley College (EVC), San Jose City College (SJCC), and SJECCD's District Services and Operations (DSO). This Purpose Statement was developed following the DSPTF's Kickoff Meeting held April 7, 2025.

Task Force Purpose

The DSPTF serves as a representative body and workgroup, advisory to the District Chancellor, for the purpose of developing SJECCD's next eight-year District Strategic Plan. The DSPTF will work in a consensus-building manner. The following sections provide its duties and responsibilities, guiding principles, membership, method of communicating with constituents, and meeting schedule.

Duties and Responsibilities

The DSPTF serves as a working task force, accountable to the Chancellor and all of SJECCD's stakeholders. Duties and responsibilities of the DSPTF include the following:

- Ensure alignment with the State's Vision 2030 for community colleges, and SJECCD's Mission, Vision, Values, and Board Policies.
- Keep students, student success, and service to the SJECCD region at the center of discussion during plan development.
- Adopt a future-focused, dynamic, data-informed, integrated planning approach.
- Maintain professionalism, uphold high ethical standards, and minimize personal biases as a representative for all stakeholders and constituents.
- Prepare for and attend all DSPTF meetings and complete follow-up work as required.
- Actively participate in meeting activities; be present and engage with colleague DSPTF members to think strategically about SJECCD's future and its service to students and the region.

- Encourage stakeholder participation in the plan development process, seek input and feedback, and assist stakeholders in understanding the work of the DSPTF.
- Review and communicate with constituents the current information about the project's work. Refer colleagues to resources on the DSPTF website and share progress with constituents via regular meetings (e.g., committees, senates, etc.) and other available channels.
- Strive for organizational effectiveness and efficiency during plan development.

Guiding Principles

The five guiding principles for the SJECCD District Strategic Plan Task Force (DSPTF) that emerged from the April 7, 2025, Kickoff Meeting are delineated below. These guiding principles represent characteristics of an effective task force and align with the District's Mission, Vision, and Values.

Overarching Guiding Principle: Student-Centered in All We Do

Preparedness and Accountability

Come to meetings prepared, having done the homework and ready to engage meaningfully. Be action-oriented and responsible for follow-through. Summarize at the end of each meeting, and recap at the beginning of the next meeting.

Open-Mindedness and Authenticity

Respect and accept diverse perspectives and authentic expressions, even when they differ from your own.

Effective Communication

Maintain clear, consistent communication about goals, roles, responsibilities, and expectations. Maintain transparency. Make data accessible in common spaces and share updates with all stakeholders.

Data-Informed and Future-Focused

Base decisions on data and always think with the future in mind, aligning actions with long-term strategic goals.

Collaboration and Active Listening

Be flexible, open-minded, innovative, and value all voices through active listening and genuine, creative collaboration. Build a space where different ideas are welcomed and respected.

Membership

The DSPTF comprises representatives from each constituency group (students, faculty, classified staff, management, and executives) from all areas of the District (Instruction, Student Services, and Administrative Services). An executive liaison and a logistics person provide leadership and support to the Task Force and coordinate work with the consultant. The membership roster is provided below.

Executive Liaison and Logistics Person

- Executive Liaison: Edwin Chandrasekar, Vice Chancellor, Administrative Services
- Logistics Person: Shana Wyllie, Executive Assistant to VC Chandrasekar

DSPTF MEMBERSHIP ROSTER

District Services and Operations (DSO)

Name	Job Title	Employee Group	Selected or Recommended By
Jeremy Brown	Vice Chancellor, Educational Services and Planning	Districtwide	Chancellor
Edwin Chandrasekar	Vice Chancellor, Administrative Services	Districtwide	Chancellor
Prashant Shinde	Assoc. Vice Chancellor, Information Technology Services and Support	Districtwide	Chancellor
Ryan Brown	Public Information Officer (Communications)	Districtwide	Chancellor
Joyce Lui	Executive Director of Institutional Effectiveness and Educational Services	Districtwide	Chancellor

Evergreen Valley College (EVC)

Name	Job Title	Employee Group	Selected or Recommended By
Henry Estrada	Computer Science Faculty	Academic Senate President	Academic Senate
Josie Aguirre	Financial Aid Specialist III	Classified Senate President	Classified Senate
Vivek Sharma	ASG Designee	Students	Assoc. Student Govt.
Andrea Alexander	Vice President, Administrative Services	Administrative Services	President

Antoinette Herrera	Dean of Math, Science, Engineering	Academic Services	President
Sam Morgan	Dean of Enrollment Services	Student Services	President

San Jose City College (SJCC)

Name	Job Title	Employee Group	Selected or Recommended By
Fabio Gonzalez	Counseling Faculty	Academic Senate	Academic Senate
Yesenia M. Ramirez Claudia Amador(Alt)	Facilities Coordinator Academic Services Analyst	Classified Senate President	Classified Senate
TBD	ASG President or Designee	Students	Assoc. Student Govt.
Maniphone Dickerson	Vice President, Strategic Partnerships and Workforce Innovation	Administration	President
Misty Stroud	Dean of Math, Science, Engineering	Academic Services	President
Teresa Paiz	Director of Admissions and Records	Student Services	President

Methods of Communicating Work of the DSPTF with Constituents

District website; meetings with constituent groups (e.g., councils, senates, etc.), and committee meetings.

Meeting Schedule

2025	2026
April 7, 1-3 pm May 13, 1-3 pm (Zoom) September 8, 1-3 pm October 6, 1-3 pm November 3, 1-3 pm	February 2, 1-5 pm March 2, 1-3 pm (as needed)