MINUTES

SAN JOSE / EVERGREEN COMMUNITY COLLEGE DISTRICT
RETIREMENT BOARD OF AUTHORITY MEETING
October 21, 2021
11:00 AM–12:30 PM

Join Zoom Meeting
https://zoom.us/j/92513639362?pwd=QUliOHVZaHFabFNFWlZ2bGlTK3BDQT09
Meeting ID: 925 1363 9362
Passcode: 234800

I. CALL TO ORDER

a. The meeting was called to order at 11:03 AM by Danny Hawkins.

II. ROLL CALL

1. **All Retirement Board of Authority (RBOA) members were present except Arlene Amelia:**
   Jorge Escobar, Vice Chancellor, Administrative Services
   Dr. Beatriz Chaidez, Associate Vice Chancellor, Human Resources
   Joseph Chesmore, Executive Director, Fiscal Services
   Jessica Breheny, Faculty and Member AFT 6157
   Patrick Butler, Retired Faulty and Member, AFT 6157
   David Yancey, Retired Faculty and Member, AFT 6157
   Danny Hawkins, Staff and Member, CSEA Chapter 363
   Maria Holguin, Staff and Member CSEA, Chapter 363

2. **All Coordinators/Consultants were present except Gail Beal:**
   Roslyn Washington, Assistant Vice President, Keenan Financial Services
   Cary Allison, Executive Director, Morgan Stanley
   Scott Rankin, Senior Vice President, Benefit Trust Company

III. PUBLIC COMMENTS

a. There were no public comments.

IV. DECLARATION

a. Due to the current state of emergency pertaining to Covid-19, the Retirement Board of Authority (RBOA) oversight committee has concluded, by a majority vote, that meeting in person presents imminent risks to the health or safety of attendees. Therefore, it is desired and approved by the RBOA to conduct this "Brown Act" meeting via teleconference. This declaration will remain in force until further notice and alternate action taken by the RBOA.
b. David Yancey Moved to approve the Minutes as presented; Motion was seconded by Patrick Butler and was unanimously approved by all of the RBOA members present.

V. APPROVAL OF AGENDA

a. Beatriz Chaidez Moved to approve the Agenda as presented; Motion was seconded by Jorge Escobar and was unanimously approved by all of the Retirement Board of Authority members present.

VI. APPROVAL OF MINUTES

a. David Yancey Moved to approve the Minutes with an edit to Jorge Escobar's title; Motion was seconded by Jessica Breheny and was unanimously approved by all of the Retirement Board of Authority members present.

VII. INVESTMENTS

1. Portfolio Performance Review

a. Cary Allison of Morgan Stanley (MS) reviewed the performance of the accounts as of **September 30, 2021.**

b. The Portfolio Value as of September 30, 2021 was **$48,633,784.79**

Time weighted return net of fees

Month to Date	Quarter to Date	Year to Date	Latest 1 Year	Annualized latest 3 Years	Annualized latest 5 Years	Annualized latest 10 Years	Annualized Inception to Date
-2.60	-0.51	4.82	13.36	8.94	8.92	8.86	9.04

c. Your portfolio balance as of last night's close (10/20/21) was $49,519,044.

d. You are in the moderate growth portfolio with a 45% AWCI 55% BC Agg asset mix.

e. Beatriz Chaidez Moved to approve the Portfolio Performance Review as presented; Motion was seconded by Jessica Breheny and was unanimously approved by all of the Retirement Board of Authority members present.

2. Market Overview

a. Cary Allison shared the market update report.

b. Interest rates were down, so your trust did relatively well in 2020.

c. September showed a bad 3rd quarter return for bonds.

d. Interest rates are back to normal. Morgan Stanley was predicting 7% Gross Domestic Product (GDP) for 2021, we now have a new projection of 4.9% GDP this year and 3% for 2022.

e. The Federal Reserve have begun their decrease of buying bonds.

f. The 10-year Treasury is now at 1.6%. We were as high as 1.8% a few months ago and as low as 1.1%. Morgan Stanley feels the year end will be back to 1.8%.

g. We are watching earnings closely.

h. We think interest rates will remain low and on the stocks side earnings will be approximately 6-8%.

i. This is an information item only.

3. Investment Policy Statement Review

a. Scott Rankin presented the current IPS.

b. David Yancey moved to reaffirm the IPS in it's current stat. Motion was seconded by Joseph Chesmore and was unanimously approved by all of the RBOA members present.

VIII. ADMINISTRATION

1. Election of Chair of the Retirement Board of Authority (RBOA)

a. David Yancey nominated Dan Hawkins to serve as Chair of the RBOA, motion was seconded by Patrick Butler and approved by all RBOA members.

2. Annual Report on the Status of the Trust

a. Roslyn Washington presented the Annual Report on the Status of the Trust confirming the report has been placed on the district website.

c. This item is for information only.

3. Disbursement Report

a. Trust disbursement report reflecting fiduciary withdrawals and fees paid to Keenan, BTC & Morgan Stanley for the period April 2021 - September 2021.

b. Jessica Breheny Motioned to ratify the fees for the period as presented; Motion was seconded by Joseph Chesmore and was unanimously approved by all of the Retirement Board of Authority members present.

5. Update to the Substantive Plan, including the Comprehensive Compliance Plan

a. Roslyn Washington of Keenan presented the OPEB Questionnaire and advised the RBOA that there were no significant changes to the Retiree Health Benefits offered in Fiscal Year 2019/2020 in comparison to Fiscal Year 2018/2019.

b. The updated library will be sent before the end of the year.

c. This was an Information item only.

6. Annual Report to the Governing Board of Trustees

a. Dan Hawkins advised the RBOA that he and Cary Allison of Morgan Stanley presented the Board of Trustees virtually with a report on the status of the Trust and the Board acknowledged.

b. This item is information only.

7. Actuarial Valuation Study Update

a. Actuarial Valuation Study with an effective date of June 30, 2021 was presented by Joseph Chesmore.

b. This item is information only.

IX. INFORMATION REPORTS

1. Retirement Board of Authority Comments

a. No comments.

2. **Program Coordinator/Consultant Comments**
    a. No comments.

X. DATE, TIME AND AGENDA ITEMS FOR NEXT MEETING

a. April 21, 2022 1:11pm –3:00pm) via Zoom, or possibly hybrid.
b. Items to be added to the agenda for next meeting are the RTQ and the backup calcs for withdrawal.

XI. ADJOURNMENT

a. Meeting was adjourned at 12:24pm by Danny Hawkins.