

MINUTES

SAN JOSE / EVERGREEN COMMUNITY COLLEGE DISTRICT RETIREMENT BOARD OF AUTHORITY MEETING

October 20, 2020
11:30 AM–1:00 PM

I. CALL TO ORDER

- a. The meeting was called to order at 11:432 AM by Danny Hawkins.

II. ROLL CALL

1. **All Retirement Board of Authority (RBOA) members were present except Maria Holguin:**

Jorge Escobar, Interim Vice Chancellor, Administrative Services
Dr. Beatriz Chaidez, Associate Vice Chancellor, Human Resources
Jessica Breheny, Faculty and Member AFT 6157
Phil Crawford, Retired Faculty and Member, AFT 6157
Danny Hawkins, Staff and Member, CSEA Chapter 363
Arlene Amelia, Retired Staff and Former Member CSEA, Chapter 363

2. **All Coordinators/Consultants were present except Gail Beal:**

Roslyn Washington, Assistant Vice President, Keenan Financial Services
Cary Allison, Senior Vice President, Morgan Stanley
Scott Rankin, Senior Vice President, Benefit Trust Company

3. **Guests:**

Paul Fong, Faculty and Member, AFT 6157 (Alternate)
Joe Lugo, Staff and Member, CSEA, Chapter 363 (Alternate)

III. PUBLIC COMMENTS

- a. There were no public comments.

IV. APPROVAL OF AGENDA

- a. Jorge Escobar Moved to approve the Agenda with edits; Motion was seconded by Paul Fong and was unanimously approved by all of the Retirement Board of Authority members present.

V. APPROVAL OF MINUTES

- a. Phil Crawford Moved to approve the Minutes as presented; Motion was seconded by Bea Bates and was unanimously approved by all of the Retirement Board of Authority members present, Joe Lugo abstained.

VI. INVESTMENTS

1. **Portfolio Performance Review**

- a. Cary Allison of Morgan Stanley (MS) reviewed the performance of the accounts as of **September 30, 2020.**

b. The Portfolio Value as of September 30, 2020 was **\$45,236,335.49**

Time weighted return net of fees

Month to Date	Quarter to Date	Year to Date	Latest 1 Year	Annualized latest 3 Years	Annualized latest 5 Years	Annualized latest 10 Years	Annualized Inception to Date
-1.16	4.96	6.01	10.18	6.50	8.26	6.99	8.67

c. Phil Crawford Moved to approve the Portfolio Performance Review as presented; Motion was seconded by Joe Lugo and was unanimously approved by all of the Retirement Board of Authority members present.

2. Market Overview

- a. Our global investment committee thinks that we are in a V-shaped recovery.
- b. Morgan Stanley (MS) initially thought that we would not return to a pre-covid environment until the end of 2021, or early 2022. Now we think we will actually be fully recovered by the 2nd quarter of 2021.
- c. Technology has boomed during the Covid correction period because of companies like Zoom & Docusign are up 500% while other industries like airlines & travel related businesses like cruise lines are doing horribly.
- d. MS believes there is a fair amount of value in Corporate Bonds.
- e. We also think that long-term rates will stay low because there isn't much inflation or global growth at this time.
- f. Fed Chair Powell said they will not raise short term rates up from the current zero until 2023.
- g. There is a great anticipation that we will have a vaccine for the COVID-19 virus by the end of the year.

3. Investment Policy Statement Review

- a. Scott Rankin presented the current IPS with suggested language changes.
- b. Joe Lugo moved to approve the language changes to the IPS. Motion was seconded by Arlene Amelia and was unanimously approved by all of the RBOA members present.

IX. ADMINISTRATION

1. Election of Vice-Chair of the Retirement Board of Authority (RBOA)

- a. Jorge Escobar nominated Phil Crawford to serve as Vice-Chair of the RBOA, motion was seconded by Joe Lugo and approved by all RBOA members. Phil abstained.

2. Annual Report on the Status of the Trust

- a. Roslyn Washington presented the Annual Report on the Status of the Trust confirming the report has been placed on the district website.
- c. This item is for information only.

3. Disbursement Report

- a. Trust disbursement report reflecting fiduciary withdrawals and fees paid to Keenan, BTC & Morgan Stanley for the period April 2020 - September 2020.
- b. Dr. Chaidez Motioned to ratify the fees for the period as presented; Motion was seconded Jessica Breheny and was unanimously approved by all of the Retirement Board of Authority members present.

5. Update to the Substantive Plan, including the Comprehensive Compliance Plan

- a. Roslyn Washington of Keenan presented the OPEB Questionnaire and advised the RBOA that there were no significant changes to the Retiree Health Benefits offered in Fiscal Year 2019/2020 in comparison to Fiscal Year 2018/2019.
- b. The updated library will be sent before the end of the year.
- c. This was an Information item only.

6. Annual Report to the Governing Board of Trustees

- a. Dan Hawkins advised the RBOA that he and Roslyn Washington of Keenan presented the Board of Trustees with a report on the status of the Trust and the Board acknowledged.
- b. This item is information only.

7. Actuarial Valuation Study Update

- a. Actuarial Valuation Study has an effective date of June 30, 2020.
- b. This item is information only.

X. INFORMATION REPORTS

Retirement Board of Authority Comments

- a. No comments.

Program Coordinator/Consultant Comments

- a. No comments.

XI. DATE, TIME AND AGENDA ITEMS FOR NEXT MEETING

- a. April 22, 2021 (11:30am –12:00pm) via Zoom.

XII. ADJOURNMENT

- a. Meeting was adjourned at 12:48 pm by Danny Hawkins.